



Downtown Improvement Board
Regular Monthly Meeting
Tuesday May 19th, 2026, 7:30
AGENDA

Attendance: Chris McKean, Chairman, William Merrill, Sara Papantonio, Nathan Holler, Mike Kohler, Allison Patton, Gregg Harding, Walker Wilson, Executive Director, Cailin Feagles, Director of Operations & Events

- I. Call to Order
 - a. The meeting is called to order at 7:35 AM

- II. Recurring Agenda
 - a. Mr. Walker Wilson confirmed the meeting was properly noticed.
 - b. The proposed meeting agenda for May 19th, 2026 is motioned by William Merrill, seconded by Sara Papantonio, and unanimously approved.
 - c. The minutes of the regular meeting of the DIB held on April 28th, 2026 are motioned, seconded, and unanimously approved.
 - d. The April financials are motioned, seconded, and unanimously approved.
 - Palafox Market revenue under budget for the year.

- III. On-Going Business
 - a. PPD Report - Sergeant Ghigliotty
 - Noise complaints involving downtown businesses were reported and have been addressed.
 - Officer Rodell has been promoted. PPD will begin the hiring process to fill the position.
 - b. Spotless Report - Labarian Turner
 - Pressure washing will begin on Palafox sidewalks to prepare for the opening of Palafox.
 - Two new employees have been added to the schedule.
 - c. Marketing Report - Caron Sjoberg
 - This week is the final week of All I Want Construction Edition.
 - Ideaworks has created a logo for the July Mid-Week Market.
 - The Downtown Visit guides have been distributed to the visitor centers
 - d. Palafox Market - Cailin Feagles
 - Survey results came back for the mid-week market with a lot of interest.
 - Cailin Feagles preparing permit for summer market series.
 - e. The New Palafox Project Update – Adrienne Walker & Walker Wilson
 - The Palafox Ribbon cutting will be at 3 PM on Friday.
 - Construction on side Streets will start next week.
 - Palafox Street will remain pedestrian only through May 31st.
 - CRA will be taking over the maintenance of Plaza Ferdinand.
 - Walker Wilson looking into permanent furniture for Plaza Ferdinand.

- IV. Old Business

a. Palafox Market Non-Profit Update – Walker Wilson

- Friends of Downtown can take donations for Palafox Market

V. New Business

a. CRA Commercial Improvement Grants – Shirley Baylis, CRA Program Manager

- The CRA has created a new brochure for their Commercial Improvement Grant program. The brochure provides information on available funding opportunities and program requirements for eligible businesses and property owners.

b. *Palafox Rent Relief Program – Letter of Support

- Motioned, seconded, and unanimously approved.

c. *First Friday Downtown Art Galleries – Trolley Funding Request \$(waiting on quote)

- There is a motion to approve \$225 to put towards one month for the trolley, and then revisit at next month's meeting. Motion is seconded and unanimously approved.

d. *Plants for Plaza Ferdinand – (waiting on quote)

- There is a motion to approve up to \$5,000 towards plants for Plaza Ferdinand. Motion is seconded and unanimously approved.

e. Umbrella Alley Update

- The team is moving forward on getting the framework for the umbrellas up. Umbrellas are still on the way.

VIII. Public Comment

IX. Adjournment

- The meeting is adjourned at 9:17 AM

Next meeting – June 16th, 2026

(*) = approval item