



Downtown Improvement Board
Regular Monthly Meeting
Tuesday March 17th, 2026, 7:30
AGENDA

Attendance: Chris McKean, Chairman, Nathan Holler, William Merrill, Sara Papantonio, Gregg Harding, Mike Kohler, Walker Wilson, Executive Director, Cailin Feagles, Director of Operations & Events

I. Call to Order

- a. Chris McKean, Chairman, calls the meeting to order at 7:33 AM

II. Recurring Agenda

- a. Mr. Walker Wilson confirmed the meeting was properly noticed.
- b. The proposed meeting agenda for March 17th, 2026 is motioned by Nathan Holler, seconded by William Merrill, and unanimously approved.
- c. The minutes from the regular meeting of the DIB held on February 17th, 2026 are motioned, seconded, and unanimously approved.
- d. February & YTD financials are motioned, seconded, and unanimously approved.
 - Salaries are incorrect due to an improper split between salaries and Palafox Market management. This will be corrected for next meeting.

III. On-Going Business

- a. PPD Report - Sergeant Ghigliotty
 - Welcome Sergeant Ghigliotty.
 - Off-duty Gallery Night shift continues to be successful.
 - Officers downtown are continuing to monitor the parking garages.
- b. Spotless Report - Labarian Turner
 - The trash cans on Palafox have been cleaned, and pressure washing is underway.
 - The Portland Loo is being maintained throughout the week.
- c. Marketing Report - Caron Sjoberg
 - The Downtown Gift Card Program has launched and the All I Want construction edition campaign has begun. This campaign will run through May 24th.
 - The Downtown Deals page has been added to the Downtown Pensacola website.
 - February events included Mardi Gras, Pensacon, and Gallery Night.
- d. Palafox Market - Cailin Feagles
 - Palafox Market renewals start this week.
- e. The New Palafox Project Update - Walker Wilson
 - The pavers are being placed on Palafox.
 - LTU information has been distributed to business owners.

IV. Old Business

V. New Business

- a. *Jefferson Garage Alleyway Sidewalk Restoration Sealing of Sidewalk



- Move forward without sealing. No motion.
- b. *Palafox Market Handbook Changes - Cailin Feagles
 - Motioned, seconded, and unanimously approved.
- c. *Marketwurks Subscription - \$2,250.00 (Item Is budgeted)
 - Motioned, seconded, and unanimously approved
- d. *Spotless Credits Agreement
 - Motioned, seconded, and unanimously approved.
- e. *Permanent outdoor furniture in Plaza Ferdinand Project - Jerry Pate Design Plans (Quote to be provided Monday 3/16/26 and agenda updated with bid included and provided to board and public)
 - Tables will continue to go out in Plaza Ferdinand to assess the potential of a permanent table set up for long-time use.

VI. Public Comment

VII. Adjournment

- a. The meeting is adjourned at 9:26 AM

Next meeting – April 21st, 2026

(*) = approval item