



Downtown Improvement Board
Regular Monthly Meeting
Tuesday August 29th, 2023, 7:30
AGENDA

Attendance: Chris McKean, Chairman, Jean Pierre N'Dione, Nathan Holler, William Merrill, Rafael Simpson, Gregg Harding, Jennifer Brahier, Mike Kohler, Walker Wilson, Executive Director, Cailin Feagles, Director of Operations and Events

I. Call to Order

- a. Chris McKean, Chairman, calls the meeting to order at 7:30 AM
- b. Welcome Rafael Simpson to the Board

II. Recurring Agenda

- a. Mr. Wilson confirmed that the meeting was properly noticed.
- b. The proposed meeting agenda was motioned by Jean Pierre N'Dione and seconded by William Merrill and unanimously approved.
- c. The minutes of the regular meeting held on July 25, 2023, were motioned, seconded, and unanimously approved.
- d. The July financials were motioned, seconded, and unanimously approved.
 - Waste Co-Op income down for the month, over for the year.
 - Palafox Market income over for the year
 - Palafox Market expenses are over due to the addition of the trolley.

III. On-Going Business

- a. PPD Report
 - Introduction of third CRA officer, Officer Rodel
 - PPD is prioritizing security cameras at Jefferson Street Garage and the skatepark
- b. Spotless Report
 - Spotless will be working on weed abatement in the early hours of the morning.
 - Pressure washing is nearly complete with four streets left.
 - There will be a third full-time Spotless employee starting next week.
- c. Marketing Report
 - Ideaworks maintained website content, social content, and calendar of events.
 - Preparation for FooFoo Fest- Magic Carpet and All I Want campaign that will be starting up soon.
 - Creation of Palafox Market trolley signs and Palafox Market promotion.
 - The new website is progressing and is currently working on integrating the Palafox Market site with an anticipated launch date before the end of the year.
- d. Palafox Market
 - Palafox Market trolley has proven to be very successful. There is a motion to extend the Palafox Market trolley through September. The motion is seconded and unanimously approved.
 - The Holiday Market is set to begin on November 8th.



IV. New Business

- a. *Ben Bergosh Boy scout Dog Bowl Project- \$350 Donation to project
 - There is a motion to donate \$350 to the project. Motion is seconded and unanimously approved.
- b. *Donation to Friends of Downtown for Christmas Lights- \$85,000
 - Motioned, seconded, and unanimously approved.
- c. Gallery Night Discussion
 - Walker Wilson will continue to discuss with the Gallery Night Board.
- d. Trashcan Update
 - There will be an update regarding Big Belly Trash cans at next month's meeting.
 - Walker Wilson to put together a price comparison and to look into purchasing other tops for the current trashcans.
- e. Schedule DIB Roundtable
 - DIB Roundtable scheduled for Tuesday, September 12, 2023 5:30 PM-7 PM
- f. Seville Tower Trash Co-Op Discussion
 - Installing a trash compactor behind Seville Tower for nearby businesses
 - Contract needed for new construction for new waste co-op participants.
 - The addition of a grease trap to be revisited at next month's meeting.
 - There needs to be maintenance of Jefferson Street Garage alleyway and by the compactor.

V. Old Business

VIII. Public Comment

IX. Adjournment

- Meeting adjourned at 9:37 AM

Next meeting – September 26th, 2023

(*) = approval item