



Downtown Improvement Board

Regular Monthly Meeting

Tuesday April 30th, 2024, 7:30

AGENDA

Attendance- Chris McKean, Chairman, Jean Pierre N’Dione, Nathan Holler, William Merrill, Gregg Harding, Jennifer Brahier, Mike Kohler, Walker Wilson, Executive Director, Cailin Feagles, Director of Operations and Events

I. Call to Order

- a. Chris McKean, Chairman, calls the meeting to order at 7:31 AM.

II. Recurring Agenda

- a. Mr. Walker Wilson confirms the meeting was properly noticed.
- b. The proposed meeting agenda for April 30, 2024 is motioned by William Merrill, seconded by Nathan Holler, and unanimously approved.
- c. The minutes from the regular meeting held on March 26, 2024 were motioned, seconded, and unanimously approved.
- d. The March financials are motioned, seconded, and unanimously approved.
 - Palafox Market Fees are down for March.
 - Waste Co-Op under for month due to some late checks.
 - Renewals for Palafox Market occurred in April and will be reflected in next month’s financials.

III. On-Going Business

- a. PPD Report
 - The board would like to have a meeting to discuss logistics for post-gallery night officers.
 - There have been complaints regarding noise from vehicles on Palafox Street.
- b. Spotless Report
 - The Spotless vehicles in the Jefferson Street Parking Garage will need to be relocated.
 - The board would like to be tracking any utility projects in the area to ensure that projects are completed and meeting expectations. In the event that a utility company has left an area in poor condition, businesses should submit a 311.
- c. Marketing Report
 - The Easter Market went well at Palafox Market.
 - There have been two photoshoots at Palafox Market in April.
 - There will be a Wild about Wildlife event at Palafox Market in July.
 - Planning is underway for the Shops on Palafox shopping event set for June 27th.
 - Ideaworks and Walker Wilson will begin working on annual report in May.
- d. Palafox Market (Bathroom Update)
 - The Portland Loo is expected to be open the weekend of June 14th.



IV. New Business

- a. Vinyl Stickers of Old Pictures for Trash Compactor – Update
 - Gregg Harding will contact Cool Graphics to discuss options for trash compactor room.
- b. Mini Grant Update
 - The online form will be live on the website shortly. It is currently in development with Good Honest Work.
- c. Summer Shop Event- Shops on Palafox Grant
 - The Shops on Palafox are planning their Summer Shop event with potentially a stringed orchestra and fireworks. The event is scheduled for June 27th.
- d. Summer Music in the Park- Discussion
 - A series of Thursday evening summer concerts in the park kicking off in June.
- e. Summer Sunday Markets- Discussion
 - Cailin Feagles to reach out to vendors for interest in a Sunday Farmers Market or a weekday evening market.
- f. City of Pensacola LTU Meeting overview
 - Letters have been sent out to LTU businesses.
- g. Foo Foo Fest Update
 - We were not able to submit a Foo Foo Grant but looking into the possibility of a more permanent structure outside of Foo Foo Fest.
- h. Flags on Palafox
 - There will be an update next month.

V. Old Business

VIII. Public Comment

IX. Adjournment- The meeting is adjourned at 9:09 AM

**Next meeting – May 28th, 2024 (*) =
approval item**