<u>MINUTES</u>

Parking & Traffic Committee Meeting
<u>Via Teleconference</u>
April 16, 2020, 4:30 p.m.

<u>Members present</u>   Mark Bednar, Chairman
Danny Zimmern, Justine Gudmundson-McCain
Mike Ziarnek, *Ex Officio*
Lissa Dees, Executive Director

<u>Call to order:</u> Meeting called to order by Chairman Mark Bednar at 4:30 p.m.

a) Mrs. Dees confirmed that the meeting was properly noticed.

<u>Ongoing Business</u>

a) JSG spalling and seam repairs – currently being finalized.
b) JSG elevator repair funding from City
   1. Bagby Elevator is currently having problems receiving parts. DIB to move forward with securing a loan to have financing in place when repairs are possible.
c) Sign replacement project – on hold.
d) JSG corbel repairs
   1. Mr. Zimmern made a motion to move forward with Washburn Construction, not to exceed $24,000 for corbel repairs, with the contingency that the money first be secured through a bank loan. Seconded by Ms. Gudmundson-McCain and approved unanimously.
e) Escambia County garage contract – on hold.
f) PPD/Ride Share parking spaces – on hold.
g) Camera installation – completed.

<u>New Business</u>

a) Financial health
   1. Mrs. Dees updated the committee on its financial viability if all revenue ceased, and advised that cutbacks have been made, staff has been furloughed, and the parking manager has moved to part time. It is the finance committee's recommendation that the board secure a three-year, $250,000 bank loan at 4 percent, which would cover all repair expenses that are needed, and to leave the committee's operating cash in place.
   2. Mr. Zimmern moved that the board be asked to secure a three-year, $250,000, interest-only bank loan with the interest rate as close as possible to 4 percent. Seconded by Ms. Gudmundson-McCain and carried unanimously.

<u>Financial Report</u>

    a) March financial report was presented by Mrs. Dees and approved unanimously.

<u>Public Comment</u> - None

<u>Adjournment</u> – The meeting was adjourned at 4:50 p.m.

<u>On-hold items</u>

    a. Valet parking – on hold for City.
    b. JSG rates