



Parking & Traffic Committee Meeting

January 10, 2019

4:30pm

J. Earle Bowden Bldg., Room 1

AGENDA

- 1) Call to Order
 - a) Meeting was properly noticed
 - b) Approval of Meeting Agenda for January 10, 2019
 - c) Approval of Minutes for December 13, 2018
- 2) On-Going Business
 - a) Public Parking signs Harborview Garage – Update
 - b) Platform transition – Update
 - c) Valet Parking Letter – Update
 - d) Jefferson Garage guard shack removal – update
 - e) Parking Master Plan – Discussion
 - i. Establish Parking Goal
- 3) New Business
- 4) Financial Report
 - a) Dec. Financials – Approval
 - b) JSG Reserve Fund Finance Committee Recommendation - Update
- 5) Public Comment
- 6) Adjournment
- 7) On hold Items
 - a.) LPR Rollout – on hold until roll-out of new platform
 - b.) Intendencia Garage -Employee parking – on hold until January
 - c.) Garage Blue Light

MINUTES

Parking & Traffic Committee Meeting December 13, 2018, 4:30 p.m.

Members present: Mark Bednar, Chairman, Cheryl Young, Danny Zimmern, Clay Roesch, Kevin Lehman, John Peacock
Lissa Dees, Executive Director

Call to order: The meeting was called to order by Chairman Bednar at 4:30 p.m.

- a) Ms. Dees confirmed the meeting was properly noticed.
- b) There was a motion and a second to approve the December 13, 2018, agenda. The motion carried unanimously.
- c) There was a motion and a second to accept the minutes of the November 8, 2018, meeting. The motion carried unanimously.

Ongoing Business:

- a) Tarragona Stop Sign/City request – update
 - 1) Exec. Dir. Dees advised this has been accomplished.
- b) Public Parking Signs Harborview Garage - update
 - 1) Exec. Dir. Dees advised the signs are completed, the poles are being painted, and will meet with Mr. Novota to set those next week.
- c) Premium 30-day cancellation letter – Approval
 - 1) Member Zimmern made a motion to direct Ms. Dees to send out the cancellation letter, giving at least 30 days' notice, to end on a date specific. The motion was seconded by Member Peacock and carried unanimously.
- d) Platform transition - update
 - 1) Exec. Dir. Dees advised that the transition from Premium to Platform is going very well. For the daily user, Premium's service will end on January 31, 2019. Ms. Dees recommends that a soft launch to begin using Passport take place on Friday, February 1, 2019, and for the hard launch to follow on Monday.
 - 2) Freddie Haydn-Slater gave an update on the marketing team's efforts to educate and orient the public on the new system.
 - 3) Member Zimmern asked that Ms. Dees meet with the editorial board, let them know what DIB is doing concerning the transition, and perhaps they can write a story between now and February 1st to help DIB get the word out.
- e) Garage Blue Light - update
 - 1) Exec. Dir. Dees received quotes for DIB to self-install blue lights in Jefferson Street Garage, analog version \$21,215, IP version \$27,135.
 - 2) A consideration would be where does the phone call land? The PPD is not supportive of this idea. Member Young requested to attend the next meeting with PPD and Ms. Dees.
 - 3) There would be an additional operational cost to have a security company answer the calls.

- 4) Member Peacock suggested that this idea is premature until DIB figures out how many garages it will be responsible for and what would be the best approach, i.e., more lights, more cameras.
- 5) DIB Member Carro recommended instead of installing phones at all the garages, have a camera system that could be monitored remotely by a security company.
- 6) This issue will be tabled and discussed at future meetings.

New Business:

- a) Jefferson Garage – Guard Shack removal – Approval
 - 1) Exec. Dir. Dees received two quotes for removal of the guard shack and needs approval for its removal.
 - 2) Member Zimmern made a motion to authorize Ms. Dees to negotiate demolition not to exceed \$3,000. The motion was seconded by Member Roesch and a discussion ensued. The motion carried unanimously.
- b) Valet parking on Government – Discussion
 - 1) Member Young made a motion that staff send a letter to owners of the District explaining the DIB's position on the use of public parking spaces to accommodate valet parking. Motion was seconded by Member Roesch and carried unanimously.
- c) Parking Master Plan - Discussion
 - i. Establish parking goals
 - ii. Priority list
 - iii. "Dark" data
 - iv. Committee member areas of focus
 - 1) Exec. Dir. Dees asked the committee members to write down their personal goals for the parking committee and return them to her. She then gave a presentation in favor of hiring a potential vendor, Smarking, to provide data-gathering services which would be useful to DIB in making informed, educated decisions in the future. An extensive discussion ensued, concluding with tabling of the matter for now.
 - 2) Committee Members received individual assignments in different areas of research that are needed to formulate a comprehensive parking plan and assist Ms. Dees in gathering data. There will be a parking workshop in the spring of 2019.

Financial Report:

- a) October & November financials - Approval
 - 1) Exec. Dir. Dees provided the October and November treasurer's reports.
 - 2) Member Peacock made a motion to approve the financials. After some discussion, the motion was seconded and carried unanimously.
- b) JSG Reserve Fund Finance Committee recommendation – update
 - 1) Exec. Dir. Dees reported that the Finance Committee has approved a quote of \$4,000 given by Structured Parking Solutions, DIB's parking consultant, to determine JSG's life expectancy as well as what steps should be taken now to prolong its life.

- 2) Member Peacock made a motion to affirm the decision of the Finance Committee and pay \$4,000 for the study. Seconded by Member Young and carried unanimously, with Member Zimmern abstaining.

Public Comment:

There was no public comment.

Adjournment:

The meeting was adjourned at 6:15 p.m.

Task Name	Duration	Start	Finish	% Complete	Predecessors	Owner
Mobile Pay Project Plan Template						
Project Start Date (Sales Handoff)	0	10/22/18	10/22/18	100%		Passport
Kickoff	5d	10/22/18	10/26/18	100%		Passport
Review Scope of Project (Internal Scoping Meeting)	1d	10/22/18	10/22/18	100%	2	Passport
Confirm JRF sent to client	0	10/22/18	10/22/18	100%	4	Passport
Complete Information Request Form Received	2d	10/23/18	10/24/18	100%	5	Client
Kickoff/SAM Call	1d	10/26/18	10/26/18	100%	6FS+1d	Passport, Client
Develop Project Plan/Milestone List	1d	10/26/18	10/26/18	100%	6	Passport
System Setup / Provisioning	1d	10/24/18	10/24/18	100%		Client
Contact Information	0	10/24/18	10/24/18	100%	6	Client
Customer Support Information	2d	10/24/18	11/30/18	100%		Client
Request & Assign Users and Roles	2d	10/26/18	11/24/18	100%	6	Passport, Client
Mobile Pay Environments / Rates	2d	10/26/18	12/04/18	100%		Passport, Client
Create Operator	1d	10/26/18	10/26/18	100%	6	Passport
Complete Environment and Rate Buildout	8d	10/29/18	11/07/18	100%	3	Passport
Perform Environment and Rate Testing	3d	11/08/18	11/12/18	100%	15	Passport
Provide Sandbox URL to Client (Or App)	4d	11/13/18	11/16/18	100%	16	Passport
Wallet Discussion	1d	10/29/18	10/29/18	100%	7	Passport, Client
Provide Final Approval on Environment and Rate Testing	1d	11/19/18	12/04/18	100%	16-17	Client
MPP Operator Management System Setup Complete	0	12/04/18	12/04/18	100%	10-11, 13	Passport
Scope Permit Setup	3d	10/29/18	12/07/18	100%		Passport, Client
Confirm Permit Types, Prices, and Cycles	5d	10/29/18	11/02/18	100%	7	Passport, Client
Confirm Permit Valid Times, Pricing Exceptions, and Purchase Windows	5d	10/29/18	11/02/18	100%	7	Passport, Client
Confirm information necessary to capture during application process	5d	10/29/18	11/02/18	100%	7	Passport, Client
Confirm if Permits are re-renewable and auto-renewable	5d	10/29/18	11/02/18	100%	7	Passport, Client
Understand Limits & Waitlist Needs	1d	10/29/18	11/09/18	100%	7	Passport, Client
Understand Employer Permit Needs	3d	10/29/18	12/07/18	100%	7	Passport, Client
Approve subdomain for Permit Portal (RMPay)	5d	10/29/18	11/02/18	100%	7	Passport, Client
Permit Configuration	3d	11/06/18	12/18/18	100%		Passport
Build Permit Types, Prices, and Cycles	5d	11/06/18	11/09/18	100%	22	Passport
Build Permit Valid Times, Pricing Exceptions, and Purchase Windows	5d	11/06/18	11/09/18	100%	23	Passport
Build appropriate Zones, users and settings	5d	11/06/18	11/09/18	100%	22, 23, 24, 25	Passport
Configure Employer Permit Settings	7d	12/10/18	12/18/18	100%	27	Passport
Create Client Branded Permit Portal (RMPay)	6d	11/06/18	11/12/18	100%	28	Passport
Provide written Sign-off on Permit Configuration (for pre launch items)	10d	12/19/18	01/01/19	20%	33, 34	Client
Legacy Import	6d	11/05/18	02/01/19	50%		
Provide subset of data for import	5d	11/06/18	11/09/18	100%	7FS+5d	
Confirm import format and timeline	3d	01/09/19	01/11/19	0%		Passport
Import Final File into System	2d	01/14/19	01/15/19	0% 38		Passport
Cease activity through Premium and make all changes through OpsMan	0	02/01/19	02/01/19	0%		Client
Finance	31d	10/25/18	12/07/18	100%		
Finance conversation with Client	0	10/26/18	10/26/18	100%	7SS	Passport, Client

Request Operator moved to TEST	0	10/25/18	10/25/18	100%	14	Passport
Request Gateway Credentials	0	10/26/18	10/26/18	100%	7SS	Passport
Finalize Merchant Processing Setup	23d	10/26/18	11/27/18	100%	44	Passport
Test to make sure funds flow into merchant account	4d	11/28/18	12/03/18	100%	45	Passport, Client
Sign off on Merchant Account	0	12/03/18	12/03/18	100%	46	Client
Operator returned to Test Processor	4d	12/04/18	12/07/18	100%	47	Passport
Enforcement Integrations (using OMM for monitoring)						
Enforcement System Discussion	51d	10/29/18	01/07/19	94%		
API Key and Documentation to Complus	1d	10/29/18	10/29/18	100%	7	Passport, Complus, Vigilant, Client
API Key and Documentation to Vigilant	7d	10/30/18	11/07/18	100%	50	Passport
Monitoring API update to include Permit Data	1d	10/30/18	10/30/18	100%	50	Passport
Complus Testing Session	5d	11/23/18	11/29/18	100%		Passport
Vigilant Testing Session	1d	12/07/18	12/07/18	100%		Passport, Complus
Enforcement system signoff	0	01/07/19	01/07/19	0%		Passport, Vigilant
Marketing and Public Relations						
Verify if a Marketing Package was purchased	69d	10/26/18	01/30/19	87%	0% 54, 55	Client
Public Relations						
JIRA ticket created for Launch Press Release to be Distributed to the Press	0	10/26/18	10/26/18	100%	7	Passport
Launch Press Release created and ready for internal review	30d	10/29/18	12/07/18	100%	6-7	Passport
Receive Internal Press Release approval + quote	8d	10/29/18	11/07/18	100%	6-7	Passport
Send Press Release to client for review and approval	20d	11/08/18	12/05/18	100%	60	Passport
Receive Sign Off on Launch Press Release	1d	12/06/18	12/06/18	100%	64	Passport
Signage and Decals						
Request and receive logo and coloring from client	1d	12/06/18	12/06/18	100%	62SS	Passport
Receive dimensions for decals	1d	12/06/18	12/07/18	100%	63	Client
Submit JIRA ticket for designs (if applicable)	69d	10/26/18	01/30/19	81%		
Design Signs and Decals	3d	10/26/18	10/30/18	100%	7SS	Passport
Send sign/decals designs to Client for Approval	1d	10/29/18	10/29/18	100%	6-7	Client
Receive approval on designs and quantity	4d	10/29/18	10/29/18	100%	67	Passport
Order Signs & Decals	4d	10/30/18	11/02/18	100%	68	Passport
Sign & Decal Proof received and approved	0	11/02/18	11/02/18	100%	69	Passport
Order Shipped	7d	11/05/18	11/13/18	100%	70	Client
Client receives Signs & Decals	4d	11/13/18	11/13/18	100%	71	Passport
Client Implementation of Signs & Decals	8d	11/14/18	11/19/18	100%	72	Passport
Handouts	7d	11/20/18	11/29/18	100%	73	3rd Party
Provide Marketing Zip File	8d	11/30/18	12/04/18	100%	74	Client
Marketing & PR Setup Complete						
Schedule Training	4d	10/29/18	11/01/18	100%	7	Client
User Interface / Front-End Customer Training	0	10/29/18	01/30/19	0%	59, 77, 65	Passport
Back-Office / Admin Staff Training	6d	01/30/19	01/16/19	0%		Passport, Client
Transaction Voids / Refunds Discussion	1d	01/09/19	01/09/19	0%		Passport
Launch						
Move Processor back to LIVE	1d	01/16/19	01/16/19	0%	82SS	Passport, Client
	1d	01/16/19	01/16/19	0%	83SS	Passport, Client
	10d	01/21/19	02/01/19	0%		
	3d	01/21/19	01/23/19	0%		Passport

Send HelloSign to Client	1d	01/25/19	01/25/19	0%	Passport
Receive HelloSign approval from Client	4d	01/28/19	01/31/19	0% 87, 82	Client
Add Employer Admins to OpsMan Employer accounts	2d	01/28/19	01/29/19	0% 86, 87	Passport
Go Live!	1d	02/01/19	02/01/19	0% 88, 86	Passport



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December 31, 2018

IMPORTANT NOTICE ABOUT VALET PARKING IN THE DOWNTOWN PARKING MANAGEMENT DISTRICT

Dear Downtown Merchant,

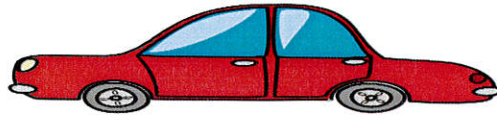
Thank you for offering your customers and other downtown visitors a stress-free and easy parking valet option. Because of businesses like yours our downtown core is growing and flourishing, and the Downtown Parking Management District understands the importance of implementing creative tactics in order to provide the best experience possible for downtown patrons.

As we strive to meet the growing demands for parking, we must also ensure that parking is equally available for all businesses within the district. If you provide valet parking services, please be aware that impeding the use of on-street public parking with cones, A-frame signs and similar devices restricts public access to designated on-street public parking and is not permitted within the DPMD. This policy respects and protects the interests of your business as well as your neighboring downtown businesses.

We appreciate your business and want to work with you to create the best parking experience possible in the downtown district. Please let your ideas and suggestions be heard: the Downtown Parking Committee meets on the second Thursday of each month at 4:30 pm in the Bowden Building, located at 120 Church Street. We'd like to invite you to join us and share your specific parking needs, ideas and suggestions for improvements, so that we can work together to address the challenges of parking.

Kind regards,
DOWNTOWN PARKING MANAGEMENT DISTRICT

Lissa Dees



Pensacola Parking:

Current State:

- *Excessive Growth requires change – we are behind times*
- *Transition – growing pains*
- *Half-time*
- *Incentivizing employees/operators to utilize prime customer parking while disenclivizing consumers and general pubic with non-competitive pricing*
- *Random- not standardized*
- *Influx – transition*

Parking Priority / Goal:

- Better organized with variable pricing and flexibility to change. City code must be adjusted to aid parking effeciency
- Provide parking for business commerce & growth in a flexible method that adjust to citizens/customer needs and makes downtown Pensacola a memorable, pleasant experience – Hassel free
- Managed parking, market rates, approved by city hall
- Incentivize employees to park on the perimeter of the core and incentivize consumers to visit and shop downtown with free short-term parking, plus the ability to add additional times through the app - 1-year goal - increase downtown daily parkers by 20%

- *Parking pricing based on market needs – flexible pricing based on supply and demand*
- *Not political control of parking assets*

S.M.A.R.T. Goals

- *Specific.* In order to work, objectives need to be concrete (not as abstract) and highly detailed.
- *Measurable.* Put a figure or value, such as a dollar amount or percentage, to the objective.
- *Action-oriented.* Lay out which actions need to be taken by which people, and when.
- *Realistic.* Make goals challenging but consider your resources so that you can achieve them reasonably.
- *Time specific.* Set a deadline to keep things on track.

-

Treasure's Report - DPMD

MEMORANDUM

To: DIB Board

From: Lissa Dees, Executive Director

Subject: Treasure's Report

Date: December

Following this Memo are the December Income Statement and Balance Sheet.

Total Income DPMD December: \$74,106.45

Total Expense DPMD December: \$76,876.00

- Notes: Monthly subscription revenue not received at the time of report.
\$61K under budget in expenses for 1st Qtr.

DPMD

<u>Code</u>	<u>Description</u>	<u>DPMD Notes</u>
Revenue	<i>Overview</i>	<i>\$4K under projected revenue</i>
11-00	North Palafox	\$1k under budget - timing issue for Monthly Sub. Payments
12-00	Tarragona Lot	on target for month
13-00	Trash Co -Op	on target for month
20-00	Intendencia	\$4K over budget from Special events
21-00	JSG	\$9K under budget - timing issue with Monthly Sub. Payments
23-00	Meter/PayStation	\$2K over budget
24-00	Parking Fines	\$1k over budget - with Amnesty week and Holidays
Expense		
Expense	<i>Overview</i>	<i>\$7K under projected expenses for month & \$61K for year</i>
50-14	Overhead Reimbursement	\$19K over budget = \$15K DPMD staff SB&T = \$3K for Legal Services & Bookkeeping
50-15	Professional Services	\$5k overbudget due to audit

Downtown Parking Management District Profit & Loss Budget Performance - For Mgmt Use Only December 2018

Ordinary Income/Expense

Income

10-00 · Judicial Center Lot	0.00	0.00	0.00	124.00	0.00	124.00	0.00
11-00 · North Palafox Lot	1,149.00	2,250.00	-1,101.00	9,819.25	6,750.00	3,069.25	27,000.00
12-00 · Tarragona Street Lot	1,437.35	1,916.66	-479.31	4,152.65	5,749.98	-1,597.33	23,000.00
13-00 · Trash	6,866.13	6,863.75	2.38	19,378.08	20,591.25	-1,213.17	82,365.00
20-00 · Intendencia Garage	4,291.00	0.00	4,291.00	8,088.00	0.00	8,088.00	0.00
21-00 · Jefferson Street Garage	23,549.95	32,916.66	-9,366.71	62,562.06	98,749.98	-36,187.92	395,000.00
23-01 · Paystations	19,226.09	13,916.66	5,309.43	61,489.43	41,749.98	19,739.45	167,000.00
23-02 · Single Space Meters	1,512.94	4,650.00	-3,137.06	8,004.67	13,950.00	-5,945.33	55,800.00
24-00 · Parking Fines	16,073.99	15,000.00	1,073.99	50,537.49	45,000.00	5,537.49	180,000.00
25-00 · OnStreet Dumpster Placement Fee	0.00	83.34	-83.34	0.00	250.02	-250.02	1,000.00
26-00 · Residential Parking Permits	0.00	150.00	-150.00	0.00	450.00	-450.00	1,800.00
29-01 · Sales Tax Collected	0.00	0.00	0.00	-7,004.04	0.00	-7,004.04	0.00
Total Income	74,106.45	77,747.07	-3,640.62	217,151.59	233,241.21	-16,089.62	932,965.00

Gross Profit

Expense

5034 · Sales Tax	0.00	4,916.66	-4,916.66	0.00	14,749.98	-14,749.98	59,000.00
5033 · Reserved	0.00	1,739.59	-1,739.59	0.00	5,218.77	-5,218.77	20,875.00
30-00 · DPMD Trash Expense	5,369.32	4,795.41	573.91	14,562.28	14,386.23	176.05	57,545.00
40-00 · DPMD Shared Expenses	0.00	0.00	0.00	634.17	0.00	634.17	0.00
50-00 · DPMD Operating Expenses							
50-29 · Insurance - Garage Keeper	1,242.23			3,850.91			
50-02 · Depreciation	115.38			2,396.57			
50-04 · Jefferson Garage CC Fees	45.95	750.00	-704.05	45.95	2,250.00	-2,204.05	9,000.00
50-05 · Parking Meter CC Fees	2,558.91	1,000.00	1,558.91	7,336.18	3,000.00	4,336.18	12,000.00
50-06 · Auto	0.00			100.00			0.00
50-07 · Bad Debt Expense	0.00	666.66	-666.66	0.00	1,999.98	-1,999.98	8,000.00
50-08 · Bank Charges	0.00	25.00	-25.00	0.00	75.00	-75.00	300.00
50-09 · Debt Service - DIB Loan	0.00	10,000.00	-10,000.00	0.00	10,000.00	-10,000.00	40,000.00
50-10 · Debt Service-\$2,717.86	0.00	0.00	0.00	2,609.98	0.00	2,609.98	0.00
50-11 · Dues & Subscriptions	0.00	166.66	-166.66	0.00	499.98	-499.98	2,000.00
50-12 · Marketing / Printing / Research	3,876.00	2,750.00	1,126.00	8,557.25	8,250.00	307.25	33,000.00
50-13 · Office Supplies	0.00	25.00	-25.00	0.00	75.00	-75.00	300.00

Downtown Parking Management District

Profit & Loss Budget Performance - For Mgmt Use Only

December 2018

	Dec 18	Budget	\$ Over Budget	Oct - Dec 18	YTD Budget	\$ Over Budget	Annual Budget
50-14 · Overhead Reimbursement							
50-14.8 · 403(b) Employer Cont - Ambassad	724.23			2,363.74			
50-14.7 · Other	1,428.26			5,225.94			
50-14.6 · Salaries, Taxes - Ambassador	13,109.97			37,023.69			
50-14.2 · Bookkeeping	1,115.00	0.00	1,115.00	3,120.00	0.00	3,120.00	0.00
50-14.3 · Legal	1,500.50	0.00	1,500.50	3,453.00	0.00	3,453.00	0.00
50-14.4 · Marketing	0.00	0.00	0.00	469.84	0.00	469.84	0.00
50-14.5 · Salaries, Benefits, and Taxes	8,370.22	0.00	8,370.22	13,030.05	0.00	13,030.05	0.00
50-14 · Overhead Reimbursement - Other	5,403.50	12,437.16	-7,033.66	16,210.50	37,311.48	-21,100.98	149,246.00
Total 50-14 · Overhead Reimbursement	31,651.68	12,437.16	19,214.52	80,896.76	37,311.48	43,585.28	149,246.00
50-15 · Professional Services	6,225.00	1,008.34	5,216.66	7,475.00	3,025.02	4,449.98	12,100.00
50-16 · Facility Repair & Maintenance	16,122.57	7,083.34	9,039.23	19,232.98	21,250.02	-2,017.04	85,000.00
50-17 · Signage & Striping	59.50	1,166.66	-1,107.16	1,780.56	3,499.98	-1,719.42	14,000.00
50-18 · Utilities	742.08	1,250.00	-507.92	2,632.63	3,750.00	-1,117.37	15,000.00
50-19 · Travel Entertainment & Educ	0.00	500.00	-500.00	0.00	1,500.00	-1,500.00	6,000.00
50-20 · Management Contracts	2,590.69	16,073.84	-13,483.15	7,112.07	48,221.52	-41,109.45	192,886.00
50-21 · Paystation Parkeon \$1456/mo	1,456.00	2,083.34	-627.34	4,583.67	6,250.02	-1,666.35	25,000.00
50-22 · Paystation Repairs	79.67	416.66	-336.99	358.74	1,249.98	-891.24	5,000.00
50-23 · Contract Parking Enforc Serv	4,150.91	8,100.00	-3,949.09	11,539.39	24,300.00	-12,760.61	97,200.00
50-24 · Enforcement Spec Events Pkg	590.11	0.00	590.11	1,518.71	0.00	1,518.71	0.00
50-26 · Meter Equipment	0.00	4,459.41	-4,459.41	-9,339.96	13,378.23	-22,718.19	53,513.00
50-28 · Street / Landscape Improvements	0.00	3,000.00	-3,000.00	4,050.00	9,000.00	-4,950.00	36,000.00
Total 50-00 · DPMD Operating Expenses	71,506.68	72,962.07	-1,455.39	156,737.39	198,886.21	-42,148.82	795,545.00
Total Expense	76,876.00	84,413.73	-7,537.73	171,933.84	233,241.19	-61,307.35	932,965.00
Net Ordinary Income	-2,769.55	-6,666.66	3,897.11	45,217.75	0.02	45,217.73	0.00
Other Income/Expense	65.85	0.00	65.85	514.17	0.00	514.17	0.00
Net Income	-2,703.70	-6,666.66	3,962.96	45,731.92	0.02	45,731.90	0.00

Downtown Parking Management District
Balance Sheet- For Management Use Only

As of December 31, 2018

Dec 31, 18

ASSETS

Current Assets

Checking/Savings

100 · Petty Cash-Jefferson Garage	1,717.20
101 · Cash-Coastal -514-8	261,626.35
102 · Cash-Wells Fargo -9358	23,457.04

Total Checking/Savings	<u>286,800.59</u>
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Accounts Receivable

140.4 · Parking Fees & Fines	242,636.00
145.4 · Allowance for Doubtful Accounts	-213,946.65

Total Accounts Receivable	<u>28,689.35</u>
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Other Current Assets

164 · Prepaid Expense	9,390.96
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Total Other Current Assets	<u>9,390.96</u>
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Total Current Assets	<u>324,880.90</u>
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Fixed Assets

245 · Signage	8,828.37
241 · Equipment	454,914.57
290 · Improvements	266,068.00
300 · Accumulated Depreciation	-278,659.14

Total Fixed Assets	<u>451,151.80</u>
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Other Assets

350 · Due from Compactor Users	68,500.90
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Total Other Assets	<u>68,500.90</u>
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TOTAL ASSETS	<u><u>844,533.60</u></u>
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LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

450 · Accounts Payable	17,764.86
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Total Accounts Payable	<u>17,764.86</u>
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Other Current Liabilities

Compensated Absences	441.27
455 · Due to City of Pensacola	634.17
404 · N/P-CB & T-Pay Stations-Current	2,611.66
460 · Restricted Fund	1,000.00
481 · Sales Tax Payable	-1,948.27

Total Other Current Liabilities	<u>2,738.83</u>
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Total Current Liabilities	<u>20,503.69</u>
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Total Liabilities	<u>20,503.69</u>
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Equity

32000 · Unrestricted Net Assets	595,939.99
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32100 · Investment in Capital Assets	182,358.00
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Net Income	45,731.92
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Total Equity	<u>824,029.91</u>
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TOTAL LIABILITIES & EQUITY	<u><u>844,533.60</u></u>
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