

Downtown Improvement Board Regular Monthly Meeting

Tuesday, July 10, 2018 7:30am

AGENDA

- Call to Order
 - a. Comments from the Chairman
- II. Recurring Agenda
 - a. Meeting was properly noticed
 - b. Consideration of the proposed meeting agenda for July 10, 2018
 - c. Consideration of the minutes from the regular meeting of the DIB held on June 12, 2018

III. On-Going Business

- a. Parking Interlocal Agreement (see new business item 'a')
- b. Downtown Pensacola Alliance IRS documents and check to be sent 7/10/18
- c. Handicap Parking Painting Completed
- d. Jefferson Garage Landscaping Completed
- e. Palafox-Trot dance steps Completed
- f. Visit Pensacola FCLF grant Submitted
- g. Bike Share stakeholder happy hour tentative schedule last week of July or second week in Aug.
- h. SPS Parking Master Plan wrap-up meeting scheduled for mid-July
- i. Interlocal Agreement Plan for 2020

IV. Parking

- a. Premium Parking Update Eric Kullander
- b. Pay-station upgrades completed
- c. 5 New Pay-stations deployment plan
- d. LPR Parking Committee recommendation
- e. Residential parking applications
- f. Waste Co-Op surplus Parking Committee recommendation
- g. Marketing vehicles policy
- h. Tarragona Street 2hr parking Committee recommendation
- i. YMCA Parking changes



- V. Finance
 - a. DIB Review
 - b. DPMD Review
- VI. Marketing Report
 - a. Ideaworks Caron Sjoberg
- VII. New Business
 - a. City / CRA Compliance
 - b. 2018 & 2019 Budget
 - c. Officer Elections
- VIII. Public Comment
- IX. Adjournment

Next meeting – August 14, 2018

Minutes of the DOWNTOWN IMPROVEMENT BOARD

Regular Monthly Meeting Tuesday, June 12, 2018

- I. <u>Call to Order & Comments from The Chair</u> Chairman Peacock called the meeting to order at 7:30 a.m.
- II. Attendance John Peacock, DeeDee Davis, Charlie Switzer & Michael Carro, Teri Levin

III. Ongoing Business

- I. Mr. Peacock confirmed that the meeting was noticed properly.
- II. There was a motion and a second to approve the June 12, 2018 agenda with one addition (email from Commissioner Robinson). The agenda was approved unanimously.
- III. There was a motion and a second to accept the minutes from the regular meeting held on May 08, 2018. The motion was passed unanimously.

IV. On Going Business

- I. Committee Reports
 - A. Parking and Traffic
 - Mr. Kullander with Premium Parking provided an update, discussion items included:
 - Overall changes made to the parking system as well as enforcement changes
 - Mrs. Davis expressed her appreciation for the responsiveness of Premium to the issues identified
 - · Ms. Newburn presented the results of the Parking survey completed downtown recently
 - Mr. Carro questioned the study on if the Haas center has done parking studies before this and/or research done prior to deployment of the survey.
 - Mr. Switzer suggested a follow up study be completed in a few months, perhaps some parking questions in the summer Perception study was suggested by Mr. Morse in response.
 - Mr. Morse presented the Parking Committees' suggestion to modify the language in the
 interlocal agreement. Mrs. Davis made a recommendation to remove the wording
 related to marketing and promotion of downtown. The recommendation to modify
 language was unanimously approved. Mrs. Davis made a motion to submit the modified
 changes to the City for approval. Ms. Levin seconded the motion and the Board
 approved unanimously.
 - Mr. Morse gave an update on the ongoing use and revenue of the waste co-op compactor and a short discussion was had between Board members
 - Mr. Dubuisson asked about the security machine used and questioned the value to be established, Mr. Morse stated that the equipment was reallocated not sold/disposed.

B. Finance

- i. Mr. Morse presented March P&L and Balance Sheets for DIB
- ii. Mr. Peacock noted the DPMD financials were not included and asked to receive those before a motion to approve could take place. Approval is postponed on all budgets until next month.
- iii. Mr. Lehman again requested information to back-up the discrepancies between the P&L previously presented and the financials presented by Premium Parking and stated that he has not yet received the requested information.
- C. Marketing Report
 - Ms. Sjoberg presented Board with March marketing overview and ROI report.
- V. Executive Director's Report

• Mr. Morse provided a status update on a variety of staff projects. There was a brief discussion of the items.

VI. New Business

- The Parking Committee submitted a rate structure change for the Jefferson Street Garage, this was unanimously passed by the Board
- The Parking Committee submitted recommendation to purchase 5 additional Pay Stations, Mr. Peacock suggested that purchase be postponed
- The Parking Committee submitted a recommendation for a "Roof Top" only parking option at a discount, this was discussed by the Board and was tabled for future discussion
- The MOU regarding Sidewalk Cleaning was successfully executed. The LTU funds can be dispersed and used for cleaning. Mr. Morse also presented to the board that the DIB worked with the City to get 50 additional trash receptacles on Palafox Street
- The proposed Sidewalk Ordinance was discussed, this ordinance would be the same area as the skateboard ordinance and would prohibit sitting/laying on sidewalks. This has been successfully implemented with no challenges in other cities (Tempe AZ and Durango CO specifically). Mr. Carro motioned to have this Ordinance to City Council, it was seconded with the caveat that a discussion with the ACLU should take place before sending to Council
- Mr. Peacock will get the proposed Sidewalk Ordinance to the appropriate people at the ACLU for discussion and bring to the Board for July's meeting
- Mr. Morse formerly presented his resignation effective June 6, 2018. Mr. Peacock presented that Mr. Morse would be on paid Administrative leave thru July 6, 2018. Mr. Peacock presented to the board that former DIB Financial Coordinator, Lissa Dees, would be coming to serve as the Executive Director effective June 18, 2018. A discussion among board members took place. Mrs. Davis stated she had confidence in Lissa performing all aspects of the position on her own and her appreciation for the time Mr. Morse gave to the DIB

VII. Public Comment

- Ms. Pennington presented an issue with the employees and volunteers of Quayside Gallery having to pay \$10+ for parking during special events. Mr. Peacock suggested that due to these being private lots that they establish a communication with the owners of those lots to come to a solution for their needs
- Ms. Dubuisson presented information about the Premium Parking app not working fluidly/consistently, as well as, information about a new Market happening every other month on one Saturday, indoors in Belmont Devilliers Square, especially for those vendors unable to become a vendor at the Palafox Market. She also wanted to ensure that the Board and public knew about mis numbered street/block signs placed in the Belmont Devilliers area, as well as, concern over the throws that are used at downtown parades and the liability those bring for our city and event and informed the board that the DIB is a dependent special district and encouraged everyone to read the legislative act that formed the DIB
- Mr. Morse took a moment to thank the Board for their time and patience during his serving as Executive Director and for their support of his next pursuit of business

VIII. Adjournment

Meeting was adjourned at 9:13 a.m.



Premium Parking, Parking Committee Agenda

All Legacy Pay Machines Have Be Updated Across Downtown

- The doors to all the legacy pay stations have been replaced.
- The equipment transition schedule is outlined below.



- June, legacy pay machines were updated.
- Beginning July 29, visitors will be given the option to enter their license plate # at on-street pay machines.
- There will be a 45-day period where visitors can enter their license plate # and simply walk away after payment; or if they do not recall their license plate #, they can also enter "1234" to bypass and simply return to their vehicle and continue to display the receipt on the dash.
- As of September 6, all visitors must enter their license plate # and will no longer need to display paper receipts on the dash.

New Pay Station Recommendation

We received five new Parkeon pay stations.

- We will be providing educion on the machines after DIB meetings
- 2 on Main to Romana
- 3 On garden
 - 2 Around Wells Fargo
 - 1 by the beer supply







Timeline. How Policy Change Happens.

45 - 0 days 50 days 80 days 90 days 60 days 65 days 70 days 75 days Operations/signage updates; policy goes in to effect DIB drafts media advisory & begins communications plan DIB meeting with community input & vote on policy DIB circulates revised policy to DIB board members Incorporate Parking Committee feedback Draft policy presented to DIB Parking Committee DIB provides feedback and policy revised Draft policy created and sent to DIB for review

Operations & Communications Steps.

Marketing Communications.

PR & Social Media.

Merchant & Community Outreach.

Signage & Equipment Installed.

Parking Ambassador Education.

Soft Enforcement Grace Period.

Full Enforcement in Effect.

Rates

50¢ per 1 Hour

5 Hour Max

Accepts: Nickles, Dimes, Quarters \$1 Coins, Credit Cards (All US coins except pennies)

NO REFUND / NO CHANGE

Language

Add Time

Max Time

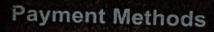
Print

Cancel

















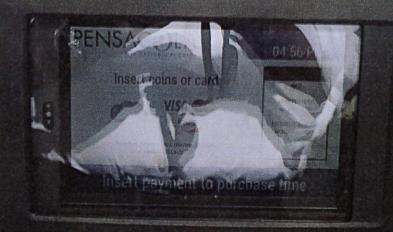


Credit Card Minimum \$1.00

coj









CREDIT CARDS







COINS

COIN RETURN





Quote For:

Premium Parking (1) 2-Camera Mobile LPR System

Quoted By:

Applied Intelligent Systems
Todd Troutman

Date: 02-14-18



Be Smart. Be Safe. Be Vigilant.

(1)	SSUPSYS-COM	Vigilant System Start Up & Commissioning of 'In Field' LPR system
		Vigilant technician to visit customer site
		 Includes system start up, configuration and commissioning of LPR system
		Applies to mobile (1 System) and fixed (1 Camera) LPR systems
(1)	VSPTRNG	Vigilant End User Training for LPR Systems
		End user training for Vigilant products
		o Covers all client purchased applications
		o Includes classroom and field operation training
		Vigilant certified technician to visit site and perform one training class
(1)	VSPTRVL-01	Vigilant Certified Partner Travel via Client Site Visit
		Vigilant certified technician to visit client site
		Includes all travel costs for onsite support services
(1)	CDMS24HWW	2-Camera Mobile LPR System - Extended Hardware Warranty - Years 2 through 5
		Full mobile LPR hardware component replacement warranty
		Applies to 2-Camera hardware system kit
		Valid for 4 years from standard warranty expiration
(2)	U-BASE-SET	High Impact Camera Magnet
		Made for heavy weighted LPR cameras (Reaper) or high impact applications
		One required per camera
(1)	VS-SHP-01	Vigilant Shipping & Handling Charges
		Applies to each Mobile LPR System
		Shipping Method is FOB Shipping

(1)	VS-INTEGRATION	Vigilant Solutions Parking Platform Integration API
		Applies to each Mobile LPR Camera
		Integration to Parking Platform Software – 5 Years

Quote Notes:

- 1. All prices are quoted in USD and will remain firm and in effect for 60 days.
- 2. Complete system to be delivered within 30 days of AOR (After Receipt of Order).
- 3. All hardware components to have standard One (5) year hardware warranty.
- 4. All software to have standard one (5) year warranty for manufacturer defects.
- 5. Software is manufactured under strict Vigilant Solutions standard.
- 6. Annual Software Subscription fee of \$525.00 Per Camera Includes an account on the Vigilant LEARN Server with Client Portal Access, Unlimited users, Unlimited storage for your LPR Data, Unlimited technical support calls, Free updates to back office software, Free updates to the Vigilant LPR software in the parking patrol vehicles, Automated White-List management- capability to have all cars sync White Lists automatically from one location via our secure LEARN Server. This subscription is including in this quote for a period (5) years.

Quoted by: Todd Troutman - 770-310-2987 - todd@appliedintelsystems.com

Total Price (Excluding sales tax)	\$23,751.00
The state of the s	The second secon



Applied Intelligent Systems 2906 Preserve Blvd Panama City Beach, FL 32408 (P) 770-310-2987

Be smart. Be safe. Be Vigilant.

Attention:	Premium Parking	Date	2/14/2018
Project Name:	(1) 2-Camer Mobile LPR System	Quote Number:	101-0720-01

PROJECT QUOTATION

We at Applied Intelligent Systems and Vigilant Solutions are pleased to quote the following systems for the above referenced project:

Qty	Item #	Description
(1)	Mobile LPR SYS-1	Mobile LPR 2-Camera System w/ Integrated Processor (Expandable to 4 Cams)
	CDM-2-22RE	Hardware:
		Qty=2 Combination IR / Color LPR Cameras - 25mm lens package
		Cameras w/ integrated solid state DSPs (No moving parts)
		Wiring harness w/ ignition control (Direct to Battery)
		o Single point power connection
		Field installed GPS receiver for MDC (USB Connect)
		Software:
		CarDetector Mobile LPR software application for MDC unit
		LPR vehicle license plate scanning / real time alerting
		o Full suite of LPR tools including video tool set
(1)	VS-LEARNH	Vigilant Hosted/Managed Centralized LPR server via LEARN
		Vigilant hosted/managed LEARN account
		o Central repository for all LPR data acquired by each LPR system
		Includes Vigilant's suite of LPR data analytics via online web access
		Automated CarDetector software update management
		o Plate searching, mapping, data mining utilities
		o Stakeout, Associate Analysis and Locate Analysis
		o Full administrative security with management auditing
		Plug-N-Play an unlimited number of CarDetector LPR systems
		o Requires NO server hardware, NO server maintenance
		Requires Vigilant Enterprise Service Agreement contract
(1)	VSBSCSVC-01	Vigilant LPR Basic Service Package for Hosted/Managed LPR Deployments
		Managed/hosted server account services by Vigilant
		o Includes access to all LEARN and CarDetector software updates
		Priced per camera per year for up to 14 total camera units registered
		Requires new/existing Enterprise Service Agreement (ESA)
		Includes Coverage Years 1-5
(1)	SSUPLN-COM	Vigilant Start Up & Configuration of Hosted/Managed LEARN Server Account
		New client account setup via national LPR server
		Required for all hosted/managed LEARN client accounts

Lissa Dees

From:

Teri <levinteri@aol.com>

Sent:

Friday, June 29, 2018 1:46 PM

To:

Lissa Dees

Subject:

Re: YMCA Parking - NEW Information

I think it is important for not only the ambassadors , but for all DIB members and of course

the parking committee.. we all need to be aware of all the parking (growth issues). and btw.. what time does Premium stop monitoring in the evenings? and I hope we can encourage

them that while all this Gulf Power work is ongoing and all the construction around the Studer

apartments is ongoing.. that they not be strict on parking tickets... there is enough upheaval and upset people traveling the detours down town.. let's be patient and not fuel that fire.

Teri

----Original Message----

From: Lissa Dees <LissaD@downtownpensacola.com>

To: 'Teri Levin' <levinteri@aol.com> Sent: Fri, Jun 29, 2018 12:42 pm

Subject: RE: YMCA Parking - NEW Information

Thanks for sharing.

I will distribute to the Parking Ambassadors.

From: Teri Levin [mailto:levinteri@aol.com]
Sent: Friday, June 29, 2018 10:14 AM

To: Lissa Dees < <u>LissaD@downtownpensacola.com</u>>
Subject: Fwd: YMCA Parking - NEW Information

FYI...

Teri Levin

- Sent from my iPhone

Begin forwarded message:

From: Andrea Rosenbaum <arosenbaum@ymcanwfl.org>

Date: June 28, 2018 at 11:20:42 AM CDT

To: levinteri@aol.com

Subject: YMCA Parking - NEW Information Reply-To: arosenbaum@ymcanwfl.org

PARKING: THE LATEST

Beginning Monday, July 2:

 Everyone will enter the parking garage via Jefferson Street. The entrance on Intendencia Street will be closed. Jefferson Street will become one-way heading north for the blocks closest to the Y.

Beginning Monday, July 16:

- The parking validation system will go into effect. Members will take a ticket when you enter the garage and bring the ticket into the Y. You will validate your ticket at the station on the self-service kiosk in the lobby.
- You will receive 2 ½ hours of parking at no charge. If you stay longer than 2 ½ hours, you will be required to pay (cash or card) \$10/hour to exit the garage.

Beginning Wednesday, July 25:

- Intendencia Street between Jefferson and Tarragona will be closed to vehicular traffic for about 8 weeks so construction can be completed. We will have pedestrian access to cross the street. The 8 parking spots (handicapped and 10-minute) in front of the building will NOT be accessible to cars for this entire period of time.
- Our street parking attendants will stay in place during this transition.

The next three months will require patience and flexibility from everyone. The good news is that we are in the final stages of construction - and when this is complete, the street in front of the Y will be beautiful, safe and pedestrian friendly. When construction is done, the garage will be pressure washed and re-striped, with additional lighting, ground reflectors and speed limit signs to provide a safer experience for everyone.

www.ymcanwfl.org



DOWNTOWN IMPROVEMENT BOARD Balance Sheet - For Management Use Only As of June 30, 2018

	Jun 30, 18
ASSETS Current Assets Checking/Savings 101 · Cash - Coastal- 0237 101.1 · BP Funds for Beautification 101.2 · LEAP Funds for Sign Maintenance 101 · Cash - Coastal- 0237 - Other	68,146.07 5,000.00 177,644.68
Total 101 · Cash - Coastal- 0237	250,790.75
Total Checking/Savings	250,790.75
Accounts Receivable 140.4 · A/R-Property Assessments	280,679.22
Total Accounts Receivable	280,679.22
Other Current Assets 140.9 · Due from Downtown Pens Alliance 140.5 · Due from Friends of Downtown 140.11 · Due from Parking Fund 162 · City of P-Clean Up Deposit/Perm 164 · Prepaid Insurance	550.00 1,092.00 35,085.78 1,000.00 4,197.28
Total Other Current Assets	41,925.06
Total Current Assets	573,395.03
Fixed Assets 240 · Equipment 260 · Furniture & Fixtures 275 · Website Capitalized 300 · Less Accumulated Depreciation	133,671.36 4,541.23 10,850.00 -91,329.00
Total Fixed Assets	57,733.59
TOTAL ASSETS	631,128.62
LIABILITIES & EQUITY Liabilities Current Liabilities Accounts Payable 450 · Accounts Payable 452 · Compensated Absences	-1,034.08 4,212.27
Total Accounts Payable	3,178.19
Other Current Liabilities 2110 · Direct Deposit Liabilities 458 · Due to 403(b) 4849 · Deferred Revenue Sign Maint	-4,073.01 -1,149.52 5,000.00
490 · Deferred Revenue-Prop Taxes	295,611.45
Total Other Current Liabilities	295,388.92
Total Current Liabilities	298,567.11
Long Term Liabilities N/P - DLL Financial Solutions Deferred Interest N/P - DLL Financial Solutions - Other	-712.40 8,705.22
Total N/P - DLL Financial Solutions	7,992.82
Total Long Term Liabilities	7,992.82
Total Liabilities	306,559.93
Equity 32000 · Unrestricted Net Assets	330,399.74

DOWNTOWN IMPROVEMENT BOARD Balance Sheet - For Management Use Only As of June 30, 2018

	Jun 30, 18
587 · Fund Balance	-40,639.00
Net Income	34,807.95
Total Equity	324,568.69
TOTAL LIABILITIES & EQUITY	631,128.62

DIB		
June Budget Notes	tes	
Code	<u>Description</u>	<u>DIB Notes</u>
Income		
		\$6K of Ad Valorem unrealized for 2018 - Palafox Market is \$3k over projected
Summary	Income	revenue - overall Income is on target with budget
		\$19k over in Salaries - \$12K over in workers com Ins. & \$5k over in Helath Ins. *line
5001	Salaries, Benefits & Taxes	item will be over budget at E.O.Y.
5027	Economic Development	\$24K below budget
5028	Arts & Culture	\$16K below budget
7000	Ambassador	\$9k over budget
Summary		overall expenses are \$3,580 under budget Y.T.D.

DOWNTOWN IMPROVEMENT BOARD Profit & Loss Budget Performance- For Mgmt Use Only October 1, 2017 through July 6, 2018

Net Income	Other Income/Expense	Net Ordinary Income	Total Expense	7000 · Ambassador Program	6000 · Palafox Market	5201 · Friends of Downtown	5029 · Donation to Friends of Downtown	5028 · Arts and Culture	5007 - Economic Dovolonment	5026 · Legal Counsel	5025 · Audit	5024 · Bookkeeping	5023 · Marketing Consultants	5022 · Repair & Maintenance	5021 · Travel Entertainment & Educ.	5020 · Dues, Subscriptions, Publicatio	5019 · Computer Support/Email Leasing	5018 · Website Hosting	5017 · Website Support	5016 · Telecommunications	5015 · Postage	5014 · Office Equipment/Software	5013 · Office Supplies	5012 · Office Rent	5011 · Interest Expense	5009 · Bank Charges	5007 · Annual Meeting	5006 - Board Meetings	5001 · Salaries, Benefits & Taxes	Expense 5000 · CRA Interlocal Payment	Gross Profit	Ordinary Income/Expense Income	
22,761.24	55,357.84	-32,596.60	711,699.98	97,202.95	49,269.33	1,149.61	11,968.00	1,844.00	13 3/3 75	8,689.00	9,165.00	13,920.00	56,249.00	26.86	2,772.91	3,338.29	1,299.08	1,803.88	531.25	7,969.86	360.12	2,099.39	1,673.14	8,660.55	142.50	3,471.38	500.00	0 00	197,669.83	216,580.30	679,103.38	679,103.38	Oct 1, '17 - Jul 6, 18
95.47	30,645.16	-30,549.69	715,280.52	88,533.87	53,552.41	0.00	0.00	18,387.10	38 306 45	12,641.13	13,790.32	11,032.26	57,459.68	766.13	3,830.65	2,451.61	3,447.58	766.13	2,298.39	9,959.68	766.13	4,979.84	2,451.61	9,193.55	153.23	2,662.30	1.532.26	727 83	159,010.08	216,580.30	684,730.83	684,730.83	Budget
22,665.77	24,712.68	-2,046.91	-3,580.54	8,669.08	-4,283.08	1,149.61	11,968.00	-16,543.10	27 062 70	-3,952.13	-4,625.32	2,887.74	-1,210.68	-739.27	-1,057.74	886.68	-2,148.50	1,037.75	-1,767.14	-1,989.82	-406.01	-2,880.45	-778.47	-533.00	-10.73	809.08	-1.032.26	-727 83	38,659.75	0.00	-5,627.45	-5,627.45	\$ Over Budget
22,761.24	55,357.84	-32,596.60	711,699.98	97,202.95	49,269.33	1,149.61	11,968.00	1,844.00	13 3/3 75	8,689.00	9,165.00	13,920.00	56,249.00	26.86	2,772.91	3,338.29	1,299.08	1,803.88	531.25	7,969.86	360.12	2,099.39	1,673.14	8,660.55	142.50	3,471.38	500.00	0.00	197,669.83	216,580.30	679,103.38	679,103.38	Oct 1, '17 - Jul 6, 18
95.47	30,645.16	-30,549.69	715,280.52	88,533.87	53,552.41	0.00	0.00	18,387.10	30 306 45	12,641.13	13,790.32	11,032.26	57,459.68	766.13	3,830.65	2,451.61	3,447.58	766.13	2,298.39	9,959.68	766.13	4,979.84	2,451.61	9,193.55	153.23	2,662.30	1 532 26	727 83	159,010.08	216,580.30	684,730.83	684,730.83	YTD Budget
22,665.77	24,712.68	-2,046.91	-3,580.54	8,669.08	-4,283.08	1,149.61	11,968.00	-24,962.70 -16,543.10	24 062 70	-3,952.13	-4,625.32	2,887.74	-1,210.68	-739.27	-1,057.74	886.68	-2,148.50	1,037.75	-1,767.14	-1,989.82	-406.01	-2,880.45	-778.47	-533.00	-10.73	809.08	-1 032 26	-727 83	38,659.75	0.00	-5,627.45	-5,627,45	\$ Over Budget
124.63	40,000.00	-39,875.37	867,515.30	115,560.00	69,900.00	0.00		24,000.00	600000	16,500.00	18,000.00	14,400.00	75,000.00	1,000.00	5,000.00	3,200.00	4,500.00	1,000.00	3,000.00	13,000.00	1,000.00	6,500.00	3,200.00	12,000.00	200.00	3,475.00	2 000 00	950 00	207,550.00	216,580.30	827,639.93	827,639.93	Annual Budget

07/06/18 Accrual Basis

DOWNTOWN IMPROVEMENT BOARD Profit & Loss Prev Year Comparison October 1, 2017 through July 6, 2018

Net Income	Net Other Income	Other Expense	Total Other Income	4040.50 · Holiday Lights Income 4065 · DPMD Loan Repayment	Other Income/Expense Other Income Voided Checks	Net Ordinary Income	Expense 7	Gross Profit 6	Ordinary Income/Expense 6	Oct 1, '17 - Jul 6, 18
22,761.24	55,357.84	0.00	55,357.84	0.00	5,265.54	-32,596.60	711,699.98	679,103.38	679,103.38	- Jul 6, 18
-57,019.93	160,194.26	9,805.74	170,000.00	150,000.00	0.00	-217,214.19	810,016.64	592,802.45	592,802.45	Oct 1, '16 - Jul 6, 17
79,781.17	-104,836.42	-9,805.74	-114,642.16	-150,000.00 30,000.00	5,265.54	184,617.59	-98,316.66	86,300.93	86,300.93	\$ Change
139.9%	-65.4%	-100.0%	-67.4%	-100.0% -100.0% 150.0%	100.0%	85.0%	-12.1%	14.6%	14.6%	% Change

Downtown Parking Management District Balance Sheet- For Management Use Only As of June 30, 2018

	Jun 30, 18
ASSETS Current Assets Checking/Savings	
100 · Petty Cash-Jefferson Garage 101 · Cash-Coastal -514-8 102 · Cash-Wells Fargo -9358	1,717.20 298,676.04 51,268.02
Total Checking/Savings	351,661.26
Accounts Receivable 140.4 · Parking Fees & Fines .145.4 · Allowance for Doubtful Accounts	72,275.00 -55,444.80
Total Accounts Receivable	16,830.20
Total Current Assets	368,491.46
Fixed Assets 241 · Equipment 290 · Improvements 300 · Accumulated Depreciation	317,829.48 177,362.10 -278,659.14
Total Fixed Assets	216,532.44
TOTAL ASSETS	585,023.90
LIABILITIES & EQUITY Liabilities Current Liabilities Other Current Liabilities 452 · Due to D.I.B.	40,555.83
460 · Restricted Fund	1,000.00
481 · Sales Tax Payable	-1,022.96
Total Other Current Liabilities	40,532.87
Total Current Liabilities	40,532.87
Long Term Liabilities 503 · N/P-CB & T-Pay Stations	34,174.01
Total Long Term Liabilities	34,174.01
Total Liabilities	74,706.88
Equity 32000 · Unrestricted Net Assets 32100 · Investment in Capital Assets Net Income	372,683.35 182,358.00 -44,724.33
Total Equity	510,317.02
TOTAL LIABILITIES & EQUITY	585,023.90

Code	<u>Description</u>	DPMD Notes
Revenue		
10-00	Judicial Center Lot	under budget - not running special events
11-00	North Palafox	over budget Y. T. D. \$13K primarily from Monthly Passes
12-00	Tarragona Lot	over budget Y. T. D. \$13K primarily from Monthly Passes
13-00	Trash Co -Op	under budget Y.T.D. \$11K - Have not collected fees for loan repayment
20-00	Intendencia	over budget Y.T.D. \$9K - lot is still ran during special events
21-00	JSG	over budget Y.T.D. \$59K
23-01 & 02	Meter/PlayStation	over budget Y.T.D. \$29K
24-00	Parking Fines	over budget Y.T.D. \$35K
Summary		YTD revenue \$126K over budget
Expense		
30-00	Trash Co -Op	under budget Y.T.D \$7K - Timing issue with May and June Republic invoices
40-00	Shared Expenses	lot share no longer an expense
50-09	Debt Service	\$10k over will balance at end of year
		over budget \$40K - includes \$51K for Structured Parking Study and additional marketing for Parking Management transition - expense overage must be
50-12	Marketing / Printing / Research	compensated with revenue surplus
		over budget \$7K Y.T.D. with majority of overage from S,B,& T which should trend
50-14	Overhead Reimbursement	down over the next 2.5 months
50-15	Professional Services	\$4k under budget - related to audit - timing
50-16	facility R&M	underbudget Y.T.D. \$10K- will use to help off-set overage in signage and striping
		overbudget \$6K - due to parking management change - will not hit annual budget
50-17	signage & striping	target of \$5k
50-18	Utilities	trending slightly below target
50-19	T&E	over budget \$4K Y.T.D early spend - should hit target at e.o.y.
		over budget \$99K - exceeded annual target of \$51K - expense overage must be
50-20	Management Contracts	compensated with decrease in codes 50-23, 24 & 25
		\$4k under budget - category will be over budget at end of year due to Pay Station
50-22	Pay station Repairs	upgrades completed at the end of June
50-23	Contract Parking Enforce Sev	under budget YTD \$47K will use to off set Management Contracts overages
50-24 & 25	special events & Security	will use \$21K to further off set overages in Management Contracts
50-26	Meter Equipment	will be over budget due to purchase of 5 new pay stations
50-28	Street /Landscape Improv.	\$9k overbudget due to landscaping at JSG
		\$78K YTD over budget in Expenses - will utilize revenue overages to off-set expense
		overages.

Downtown Parking Management District Profit & Loss Budget Performance - For Mgmt Use Only June 2018

Jun 18 Budget \$ Over Budget

Oct '17 - Jun 18 YTD Budget \$ Over Budget Annual Budget

													Expense		Total Income																	Income
50-13 · Office Supplies	50-12 · Marketing / Printing / Research	50-11 · Dues & Subscriptions	50-10 · Debt Service-\$2,717.86	50-09 · Debt Service - DIB Loan	50-08 · Bank Charges	50-07 · Bad Debt Expense	50-06 · Insurance - Auto	50-05 · Parking Meter CC Fees	50-04 · Jefferson Garage CC Fees	50-00 · DPMD Operating Expenses	40-00 · DPMD Shared Expenses	30-00 · DPMD Trash Expense				4515 · Govt St Pkg Lot -DEC CLOSIING	4502 · Baylen St Pkg Lot· SOLD 100117	29-02 · Cash Over (Short)	29-01 · Sales Tax Collected	26-00 · Residential Parking Permits	25-00 · OnStreet Dumpster Placement Fee	24-00 · Parking Fines	23-02 · Single Space Meters	23-01 · Paystations	22-00 · Judicial Center Garage	21-00 · Jefferson Street Garage	20-00 · Intendencia Garage	13-00 · Trash	12-00 · Tarragona Street Lot	11-00 · North Palafox Lot	10-00 · Judicial Center Lot	
0.00	3,130.70	0.00	0.00	10,000.00	0.00	0.00	0.00	0.00	0.00		0.00	47.74		36,576.03	36,576.03	0.00	0.00	0.00	0.00	0.00	0.00	16,145.00	2,943.98	5,892.52	0.00	1,862.00	1,221.00	8,206.64	261.39	43.50	0.00	
0.00	2,750.00	500.00	2,716.66	3,333.34	25.00	666.66		1,000.00	750.00		800.00	5,808.82		59,918.83	59,918.83		0.00			500.00	8.34	10,000.00	5,333.34	8,000.00	100.00	27,083.34	916.67	6,915.48	318.32	660.00	83.34	
0.00	380.70	-500.00	-2,716.66	6,666.66	-25.00	-666.66		-1,000.00	-750.00		-800.00	-5,761.08		-23,342.80	-23,342.80		0.00			-500.00	-8.34	6,145.00	-2,389.36	-2,107.48	-100.00	-25,221.34	304.33	1,291.16	-56.93	-616.50	-83.34	
153.22	64,789.20	0.00	24,596.63	40,000.00	202.45	0.00	1,847.93	7,865.02	2,710.40		7,362.77	104,805.87		661,216.99	661,216.99	7,514.25	17.50	-48.00	-27,616.34	1,207.50	2,135.50	125,581.60	37,257.44	111,797.06	1,400.00	302,828.73	17,938.72	46,910.51	15,335.98	18,956.54	0.00	
0.00	24,750.00	1,500.00	24,450.00	30,000.00	225.00	5,999.99		9,000.00	6,750.00		7,200.00	112,279.50		534,896.26	534,896.26		0.00			4,500.00	75.01	90,000.00	48,000.01	72,000.00	750.00	243,750.01	8,250.01	58,481.24	2,429.98	5,910.00	750.00	
153.22	40,039.20	-1,500.00	146.63	10,000.00	-22.55	-5,999.99		-1,134.98	-4,039.60		162.77	-7,473.63		126,320.73	126,320.73		17.50			-3,292.50	2,060.49	35,581.60	-10,742.57	39,797.06	650.00	59,078.72	9,688.71	-11,570.73	12,906.00	13,046.54	-750.00	
0.00	33,000.00	2,000.00	32,600.00	40,000.00	300.00	8,000.00		12,000.00	9,000.00		9,600.00	129,706.00		714,835.00	714,835.00		0.00			6,000.00	100.00	120,000.00	64,000.00	96,000.00	1,100.00	325,000.00	11,000.00	79,228.00	3,507.00	7,900.00	1,000.00	

Gross Profit

5:13 PM 07/05/18 Accrual Basis

Downtown Parking Management District Profit & Loss Budget Performance - For Mgmt Use Only

-
Ē
ž
æ
2
ų

50-14 Overhead Reimbursement 50-14 Overhead Reimbursement 50-14 Overhead Reimbursement 50-14 50-14 32 32 1777 128 281 32 1277 128 281 32 32 32 32 32 32 32 3								
		Jun 18	Budget	\$ Over Budget	Oct '17 - Jun 18	YTD Budget		Annual Budget
Sp-16 - Professional Services Sp-16 Security Sp-16 Security Sp-16 Security Sp-17 Signage & Striping Sp-18 Signage & Sp-18 Si	50-14 · Overhead Reimbursement	15,621.04		2,177.71	128,228.73	120,990.00	7,238.73	161,320.00
So-10-Facility Repair & Maintenance 5,767.42 6,259.00 -482.56 56,259.00 -10,056.45 50-17 Signage & Stripring 50-17 Signage & Stripring 50-19 1,066.65 50-19 1,066.65 50-19 1,066.65 50-19 1,066.65 50-19 1,066.65 50-19 1,066.65 50-19 1,066.65 50-19 1,066.65 50-19 1,066.65 50-19 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21 50-21	50-15 · Professional Services	0.00		0.00	7,915.00	12,100.00	-4,185.00	12,100.00
S0-17 - Signage & Striping S0-19 346.66 9.432.66 3,760.00 5,682.66 50-18 - Utilities 582.91 1,166.66 -533.74 9.741.93 10,500.00 -758.07 50-19 - Travel Enterialment & Educ 50-20 50-20 Management Contracts 0.00 4,250.00 -4,250.00 137,823.59 38,250.00 99,879.99 50-21 - Paystation Parkeon \$1456/mo 0.00 4,250.00 1,457.25 -1,57.25 13,74.17 13,115.25 8,92 50-22 - Paystation Repairs 0.00 625.00 -265.00 1,694.00 5,022.00 -3,941.00 5,022.00 -2,024.00 5,022.00 -2,024.00 5,022.00 -2,024.00 5,022.00 -2,024.00 5,022.00 -2,024.00 5,022.00 -2,024.00 5,022.00 -2,024.00 5,022.00 -2,024.00 5,022.00 -2,024.00 5,022.00 -2,024.00 5,022.00 -2,024.00 5,022.00 -2,024.00 5,022.00 -2,024.00 5,022.00 -2,024.00 5,022.00 -2,024.00 5,022.00 -2,024.00 5,022.00 -2,024.00 5,022.00 -2,024.00 5,022.00 -2,024.00 5,022.00 -2,024.00 5,022.00 -2,024.00 5,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,022.00 -2,0	50-16 · Facility Repair & Maintenance	5,767.42		-482.58	46,244.55	56,250.00	-10,005.45	75,000.00
Sp.14 Utilities S82.91 1,166.66 S83.74 9,741.33 10,500.00 -758.07	50-17 · Signage & Striping	0.00		-416.66	9,432.66	3,750.00	5,682.66	5,000.00
S0-19 - Travel Entertainment & Educ S0.45 S00.00 -4.95.55 90.45 4.500.00 4.409.55 50-20 - Management Cortracts S0.20 - Management Cortracts S0.20 - Management Cortract S0.20 - Management Cortract S0.20 - Management Cortract S0.20 - Management S456/mo S0.20 - S0.20 S0.22 - Paystation Repairs S0.20 - Soc.unity S0.22 - Soc.unity S0.23 - More Equipment S0.20 - Soc.unity S0.20 - Soc.unity	50-18 · Utilities	582.92		-583.74	9,741.93	10,500.00	-758.07	14,000.00
S0-20 - Management Contracts 50-21 - Management Contracts 50-21 - Paylation Parkeon \$1456/mo 1,300.0 1,457.25 13,124.17 13,115.25 8.92 S0-22 - Paylation Repairs 50-22 - Paylati	50-19 · Travel Entertainment & Educ	90.45		-409.55	90.45	4,500.00	-4,409.55	6,000.00
50-21 - Paystation Parkeon \$1456/mo 1,300.00 1,457.25 -157.25 13,112.417 13,115.25 8,92 50-22 - Paystation Repairs 0.00 625.00 -625.00 -625.00 -47,789.90 50-23 - Contract Parking Enforc Serv 0.00 1,065.34 -1,058.34 -1,058.34 -1,058.34 -1,058.34 -1,058.34 -1,058.34 -1,058.34 -1,058.34 -1,058.34 -1,058.34 -1,058.34 -1,058.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,083.34 -2,	50-20 · Management Contracts	0.00		-4,250.00	137,829.59	38,250.00	99,579.59	51,000.00
S0-22 - Paystation Repairs S0-22 - Paystation Repairs S0-23 - Contract Parking Enforc Serv S0-23 - Contract Parking Enforc Serv 1,005.28 1,666.66 -661.38 42.765.10 90,525.00 -47,769.90 50-24 - Enforcement Spec Events Ptg 50-25 - Security 50-25 - Security 50-26 - Meter Equipment 50-26 - Meter Equipment 50-26 - Meter Equipment 50-26 - Meter Equipment 50-26 - Street Landscape Improvements 50-26 - Meter Equipment 50-26 - Street Landscape Improvements 50-26 - Street Landscape Improvements 50-27,497.81 55,767.24 -18,259.43 42,234.09 7,500.00 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754.09 -16,754	50-21 · Paystation Parkeon \$1456/mo	1,300.00		-157.25	13,124.17	13,115.25	8.92	17,487.00
S0-23 - Contract Parking Enforc Serv 0.00 10.056.34 -10.056.34 42.755.10 90.525.00 -47.769.90 50-24 - Enforcement Spec Events Pkg 1.005.28 1.666.66 -46f.38 11.888.46 15.000.00 -3.101.54 50-25 - Security 0.00 2.083.34 -2.083.34 -2.083.34 11.888.46 15.000.00 -18.590.63 50-25 - Security 0.00 2.755.00 -1275.00 -2.833.4 -2.083.34 -2.083.34 -2.083.34 -2.083.34 -2.083.34 -2.083.34 -2.083.34 -2.083.34 -2.083.34 -2.083.34 -2.083.34 -2.083.34 -2.083.34 -2.083.34 -2.083.34 -2.083.34 -2.083.39 -2.073.409 -2.073.409 -2.073.409 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2.073.60 -2	50-22 · Paystation Repairs	0.00		-625.00	1,684.00	5,625.00	-3,941.00	7,500.00
	50-23 · Contract Parking Enforc Serv	0.00		-10,058.34	42,755.10	90,525.00	-47,769.90	120,700.00
So-26 Security 0.00 2,083.34 -2,083.34 169.37 18,750.00 -18,580.63 50-26 Meter Equipment 50-26 Meter Equipments 37,978.00 1,278.00 -1,275.00 20,933.39 11,475.00 9,458.39 1045.00	50-24 · Enforcement Spec Events Pkg	1,005.28		-661.38	11,898.46	15,000.00	-3,101.54	20,000.00
S0-26 - Meter Equipment S0-26 - Meter Equipment S0-26 - Street / Landscape Improvements S0-28 - Street / Landscape Improvements S0-28 - Street / Landscape Improvements S7,497.81 55,767.24 -18,250 20,933.39 11,475.00 9,458.39 37,497.81 55,767.24 -18,259.43 596,446.34 511,005.24 85,441.10	50-25 · Security	0.00		-2,083.34	169.37	18,750.00	-18,580.63	25,000.00
Expense Total 50-00 DPMD Operating Expenses 27,497.81 55,767.24 -18,269.43 596,446.34 511,005.24 85,411.0 51,767.24 -18,269.43 596,446.34 511,005.24 85,411.0 51,767.24 -18,269.43 596,446.34 511,005.24 85,411.0 51,767.24 -18,269.43 51,005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,1005.24 51,100	50-26 · Meter Equipment	0.00		-833.34	24,234.09	7,500.00	16,734.09	10,000.00
Total 50-00 · DPMD Operating Expenses 37,497.81 55,767.24 -18,269.43 596,446,34 511,005.24 85,411.10 I Expense 37,545.55 62,376.06 -24,830.51 708,614.98 630,484.74 78,130,24 ed Checks 0.00 2,457.23 1,487.71 -47,397.99 -95,588.48 48,190,49 o · Other Income 81.69 602.02 2,673.66 2,673.66 2,673.66 2,673.66 81.69 2,673.66 2,673.36 3,95,588.48 50,864.15	50-28 · Street / Landscape Improveme			-1,275.00	20,933.39	11,475.00	9,458.39	15,300.00
Expense 37,545.55 62,376.06 -24,830.51 708,614.98 630,484.74 78,130.24	Total 50-00 · DPMD Operating Expenses	37,497.81		-18,269.43	596,446.34	511,005.24	85,441.10	677,307.00
-969.52 -2,457.23 1,487.71 -47,397.99 -95,588.48 48,190.49 -0.00 2,071.64 81.69 602.02 81.69 2,673.66 81.69 2,673.66 81.69 2,673.66 -887.83 -2,457.23 1,569.40 -44,724.33 -95,588.48 50,864.15	Total Expense	37,545.55		-24,830.51	708,614.98	630,484.74	78,130.24	816,613.00
ed Checks 0.00 2,071.64 0 Other Income 81.69 602.02 81.69 2,673.66 81.69 2,673.66 81.69 2,673.66		-969.52		1,487.71	-47,397.99	-95,588.48	48,190.49	-101,778.00
ed Checks 0.00 2,071.64 0 · Other Income 81.69 2,673.66 81.69 2,673.66 81.69 2,673.66 81.69 2,673.66 81.69 2,673.66	ne e							
81.69 602.02 81.69 2,673.66 81.69 2,673.66 81.69 2,673.66 81.69 44,724.33 -95,588.48 50,864.15	Voided Checks	0.00			2,071.64			
81.69 2,673.66 81.69 2,673.66 81.69 -887.83 -2,457.23 1,569.40 -44,724.33 -95,588.48 50,864.15	60-00 · Other Income	81.69		ı	602.02			
2,673.66 -2,457.23 1,569.40 -44,724.33 -95,588.48 50,864.15	ncome	81.69	• ****		2,673.66			
-2,457.23 1,569.40 -44,724.33 -95,588.48 50,864.15		81.69			2,673.66			
		-887.83	-2,457.23	1,569.40	-44,724.33	-95,588.48	50,864.15	-101,778.00

Total Other Income

Other Income

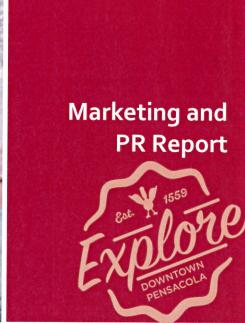
Downtown Parking Management District Profit & Loss Prev Year Comparison October 2017 through June 2018

50-10 · Debt Service-\$2,717.86	50-09 · Debt Service - DIB Loan	50-08 · Bank Charges	50-06 · Insurance - Auto	50-05 · Parking Meter CC Fees	50-04 · Jefferson Garage CC Fees	50-02 · Depreciation	50-00 · DPMD Operating Expenses	40-00 · DPMD Shared Expenses	30-00 · DPMD Trash Expense	Expense	Gross Profit	Total Income	4531 · Cr Cd Fees Pd-Meters NLN	4521 · Cr Cd Fees Pd JPG-NLN	4518 · South Jefferson Lot -NLN	4515 · Govt St Pkg Lot -DEC CLOSIING	4503 · Spring Street Lot- NLN	4502 · Baylen St Pkg Lot· SOLD 100117	29-02 · Cash Over (Short)	29-01 · Sales Tax Collected	26-00 · Residential Parking Permits	25-00 · OnStreet Dumpster Placement Fee	24-00 · Parking Fines	23-02 · Single Space Meters	23-01 · Paystations	Total 22-00 · Judicial Center Garage	22-03 · JCG-Special Event Income	22-00 · Judicial Center Garage	21-00 · Jefferson Street Garage	20-00 · Intendencia Garage	13-00 · Trash	12-00 · Tarragona Street Lot	11-00 · North Palafox Lot	Income	Ordinary Income/Expense	
24,596.63	40,000.00	202.45	1,847.93	7,865.02	2,710.40	0.00		7,362.77	104,805.87		661,216.99	661,216.99	0.00	0.00	0.00	7,514.25	0.00	17.50	-48.00	-27,616.34	1,207.50	2,135.50	125,581.60	37,257.44	111,797.06	1,400.00	1,400.00		302,828.73	17,938.72	46,910.51	15,335.98	18,956.54			Oct '17 - Jun 18
24,482.99	20,000.00	209.20	0.00	2,620.60	1,845.21	32,007.48		9,052.45	0.00		616,753.32	616,753.32	-7,871.12	-7,627.30	1,128.75	23,426.20	38.98	15,080.50	0.00	-45,847.83	4,544.15	480.00	131,405.47	154,804.47	0.00	0.00	0.00		293,229.59	372.00	0.00	13,630.12	39,959.34			Oct '16 - Jun 17
113.64	20,000.00	-6.75	1,847.93	5,244.42	865.19	-32,007.48		-1,689.68	104,805.87		44,463.67	44,463.67	7,871.12	7,627.30	-1,128.75	-15,911.95	-38.98	-15,063.00	-48.00	18,231.49	-3,336.65	1,655.50	-5,823.87	-117,547.03	111,797.06	1,400.00	1,400.00		9,599.14		46,910.51	1,705.86	-21,002.80			\$ Change
0.46%	100.0%	-3.23%	100.0%	200.12%	46.89%	-100.0%		-18.67%	100.0%		7.21%	7.21%	100.0%	100.0%	-100.0%	-67.92%	-100.0%	-99.88%	-100.0%	39.77%	-73.43%	344.9%	-4.43%	-75.93%	100.0%	100.0%	100.0%		3.27%	4,722.24%	100.0%	12.52%	-52.56%			% Change

Downtown Parking Management District Profit & Loss Prev Year Comparison October 2017 through June 2018

-100.0%	000 111 000	1		
	1,000.00	1,000.00	700 614 00	Total European
	-1.363.05	1.363.05	0.00	5032 · Debt Serv- \$1,197.96- PIF
34.21%	152,018.15	444,428.19	596,446.34	Total 50-00 · DPMD Operating Expenses
100.0%	20,933.39	0.00	20,933.39	50-28 · Street / Landscape Improvements
-100.0%	-46,361.30	46,361.30	0.00	50-27 · Jefferson Garage Maintenance
834.11%	21,639.74	2,594.35	24,234.09	Total 50-26 · Meter Equipment
-100.0%	-2,594.35	2,594.35	0.00	50-26 · Meter Equipment - Other
100.0%	24,234.09	0.00	24,234.09	50-26.2 · Equipment Purchase
				50-26 · Meter Equipment
-99.46%	-31,201.65	31,371.02	169.37	50-25 · Security
2 -19.01%	-2,793.52	14,691.98	11,898.46	50-24 · Enforcement Spec Events Pkg
42.23%	12,693.91	30,061.19	42,755.10	50-23 · Contract Parking Enforc Serv
100.0%	1,684.00	0.00	1,684.00	50-22 · Paystation Repairs
5 -27.63%	-5,009.45	18,133.62	13,124.17	50-21 · Paystation Parkeon \$1456/mo
1 44.83%	42,662.31	95,167.28	137,829.59	50-20 · Management Contracts
-94.24%	-1,479.91	1,570.36	90.45	50-19 · Travel Entertainment & Educ
5 -4.41%	-449.55	10,191.48	9,741.93	50-18 · Utilities
1 201.52%	6,304.31	3,128.35	9,432.66	50-17 · Signage & Striping
2 -14.01%	-7,531.92	53,776.47	46,244.55	50-16 · Facility Repair & Maintenance
	-4,095.00	12,010.00	7,915.00	Total 50-15 · Professional Services
34.1%	-4,095.00	12,010.00	7,915.00	50-15.1 · Annual Audit
				50-15 · Professional Services
1 216.28%	87,686.21	40,542.52	128,228.73	Total 50-14 · Overhead Reimbursement
7 -1.91%	-767.07	40,142.52	39,375.45	50-14 · Overhead Reimbursement - Other
3 100.0%	71,964.53	0.00	71,964.53	50-14.5 · Salaries, Benefits, and Taxes
5 100.0%	1,031.25	0.00	1,031.25	50-14.4 · Marketing
0 100.0%	8,332.50	0.00	8,332.50	50-14.3 · Legal
0 1,781.25%	7,125.00	400.00	7,525.00	50-14.2 · Bookkeeping
				50-14 · Overhead Reimbursement
8 -47.11%	-136.48	289.70	153.22	50-13 · Office Supplies
1 1,820.77%	61,416.11	3,373.09	64,789.20	50-12 · Marketing / Printing / Research
% Change	\$ Change	Oct '16 - Jun 17	Oct '17 - Jun 18	





JUNE 2018

MONTHLY HIGHLIGHTS AND METRICS

Summary

June Promotions

- Father's Day
- Summer things to do downtown
- Ferry service launched
- New downtown businesses

Public Relations/Media

- Parking Communication
- Exec. Director Resignation

E-Marketing

July Visitor E-Newsletter

Website Updates

- June Downtown Events
- Staff/Board Page Updates
- Home page promoted events
- New info on Meeting page

Assets / Graphics

- Social media graphics
- Downtown Crowd ¼ Pg. Ad

Social Media Marketing

- Daily posts, response, engagement
- Twitter, Facebook, Instagram
- Instagram Story: Palafox Market



Grants

- AWARDED: Visit Florida Cultural, Heritage, Rural and Nature Marketing Grant \$5000
- ASSISTED: Visit Pensacola Grant

Miscellaneous Projects

- Editorial for Downtown Crowd
- Galvez Monument Blog

Meetings Attended

June 1-30
DIB Board Meeting 6/5
Parking Communications Call
Marketing Conference Call
Parking Committee Meeting

LOOKING AHEAD: JULY

101 Things to Do Downtown
August Downtown Crowd ad
August visitor e-newsletter
Blog and content/photos: Downtown
area public art (photos rained out in
June)
Communicate parking changes to

community

Work on strategic plan/marketing News release: Downtown / August

Restaurant Month feature

Visit Pensacola Grant Presentations

SOCIAL MEDIA HIGHLIGHTS

OVERALL ENGAGEMENTS

17K

Total social media engagements in June, 15% increase since May

NEW SOCIAL MEDIA FANS

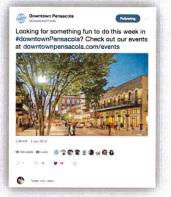
782

o.8% increase since last month

HIGHEST GROWTH: INSTAGRAM

389

New followers in June, a 3.8 % increase since May



June Social Promotions

Opening of Graffiti Pizza, Palafox Market Instagram Story, Free parking on Sunday

Public Relations

Multiple media assists related to ED change in early June. Reviewed Premium media releases. Additional Palafox Market anniversary coverage below:



New on the Blog



Website Metrics

Website Analytics

Metric	June	May	% Chg
Unique visitors	6,802	5,362	+26.9%
Avg page views	2.29	2.32	-1.2%
Avg time on site	1:02	1:05	5.4%

Local vs. Out of Market 43% / 57%

TOTAL PAGE VIEWS: 18,285 (+24.47%)

E-News Metrics

June: 27.1% Open Rate May: 24.7% Open Rate Industry Average: 19.3%

CREATIVE AND PRODUCTION

